

FIBArk Whitewater Festival 2023

Food and Bev Vendor Application

June 15, 16, 17, 18 2023

FIBArk Whitewater Festival is a full weekend of music and whitewater events on the Arkansas River in downtown Salida, Colorado. Food vendors will be located throughout the event, mainly on Sackett St and in Riverside Park. All vendors are required to be open by 4:00 PM on Thursday, June 15th until 10:00PM, Friday & Saturday, June 16 & 17, 12:00PM - 10:00 PM and Sunday, June 18, 12:00 PM - 4:00 PM.

All applications will be selected by a committee based off of the vendor's website and 3 photos including one photo of booth set-up.

EVENT DETAILS

- Date: June 15, 16, 17, 18
- Hours: See Above
- Location: Riverside Park, Salida, Colorado

SERVICES & PRODUCT GUIDELINES

- Vendors must be present and open for business during the festival hours, stated above.
- Vendors may **only sell products identified in the application and accepted** into the festival.
- Our vendors will be chosen based on how the product fits in with the general theme of the festival and whether or not it competes with a current onsite vendor. We strive for a unique and diverse exhibitor experience for our guests.

SPACE GUIDELINES

- A single booth is 10'x10' and a double is 10'x20'.
 - **Not all requests for double booth spaces will be granted.** We have limited space and in order for us to accommodate everyone we have to limit the amount of double booth spaces.
- Vendors are to provide their own freestanding display booth, with a minimum of **40lb** weights attached to EACH leg and to the canopy in an approved manner (ex: ratchet straps, high quality rope).
- Concession trailers/ Food Trucks will be considered as a double booth space.

INSURANCE REQUIREMENTS

All merchandise vendors must maintain insurance that complies with the following requirements: •

- **Workman's Compensation Insurance** covering all employees or subcontractors engaged by Applicant in accordance with the minimum statutory requirements of the State of Colorado.
- **Commercial General Liability Insurance** in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate, including the following coverages: contractual liability, personal injury, broad form property damage, independent contractors, and premises operations.
- **Automobile Liability Insurance** in the minimum amount of \$500,000/\$1,000,000 bodily injury limits and \$500,000 property damage limits or combined single limits of \$1,000,000.
- Vendor shall supply a certificate of insurance to FIBArk evidencing the above insurance coverage by no later than **June 1, 2022**

APPLICATION DEADLINES AND FEE SCHEDULE

- **Friday, April 7th** – Applications Due
- **Friday, April 21st** – Notification of Acceptance
 - Information Packet Sent Out
- **Friday, May 5th** – Payments Due (Booth and Electrical)
 - Local Fee - \$650 Non-Local Fee - \$925
 - **Will run payments on the card provided in application**
 - All Paperwork Due – Certificate of Insurance, Environmental Health, CO License
 - No refunds provided after this date

Business Name: _____

Contact Name: _____

Business Address: _____

Phone: _____ **Email:** _____

Website: _____

PRODUCTS TO BE SOLD

Please list all items which you will be selling during the event including a brief description and picture of the display booth. Your space will be assigned on the basis of this list and the picture(s) enclosed. Once you are accepted as an official vendor, you may only display or sell the items you have listed and no additional items will be allowed without the official approval from the event staff. You may add an attachment describing your items if need be.

Item 1: _____ Cost: _____

Description: _____

Item 2: _____ Cost: _____

Description: _____

Item 3: _____ Cost: _____

Description: _____

Item 4: _____ Cost: _____

Description: _____

Item 5: _____ Cost: _____

Description: _____

PAYMENT INFORMATION

The required booth fee and electrical fees will not be charged until you have been accepted into the festival. Be aware that we will likely be charging your card on or about **May 5th^h**.

Food Truck/Booth: Local Fee \$650, Non-Local Fee \$925

Card Type: VISA Mastercard Discover

Name On Card: _____

Card Number: _____

CCV: _____ Zip Code: _____ Expiration: _____

Vendor Application

ACKNOWLEDGEMENT AND ASSUMPTION OF RISK AND RELEASE

The undersigned (“Applicant”) does hereby and forever release the FIBArk Whitewater Festival and Paddling Program, their subsidiaries, parent companies, sponsors, employees, agents, contractors and related entities and persons (“Released Parties”) from all actions, suits, damages, claims and demands whatsoever in law or equity from any loss or damage to the undersigned or its property arising out of participation in any of the 20 Summer Festivals. Applicant agrees to abide by all the rules set forth in this application and to be present to conduct business during all agreed festival hours. By signing below, Applicant understands that FIBArk has the right to refuse any vendor for any reason, which may include items to be sold or competition with FIBArk and FIBArk Merchants. Also, placement of all vendor space is non negotiable and will not be changed for any reason. Applicant agrees to defend, indemnify and hold harmless the Released Parties from any and against all claims, liabilities, suits and causes of action (including attorney’s fees and other costs) for injuries and/or deaths to any person or for damage or destruction of property resulting from any act or omission of Applicant, its agents and employees arising or growing out of the performance of this Agreement.

PLEASE READ CAREFULLY AND INITIAL THE FOLLOWING ITEMS:

- **My booth will be open for business during all festival hours**, I may choose to open prior to the festival but not before 8am on any festival day.
- **I will have sufficient weights and tie down straps (40lbs each)** on all four corners of my tent to prevent any danger due to high winds and be sure my tent top is tethered to each leg.

I will clean-up around my booth space before leaving the festival grounds on Sunday, June 19th. If I leave garbage, debris, etc. in my space, I understand there will be a **\$250 clean-up fee** to be charged to credit card on file.

○

Print Name: _____

Signature: _____ Date: _____ **Be sure you have the**

following items completed before you submit your application:

Application Page	
Certificate of Insurance	
Submission Photos	
CO Retail License Copy	

Be very specific and all-inclusive regarding electrical requirements. **All vendors must provide (at a minimum) their own 100 foot 3-prong extension cord and power strip.** Vendors are responsible for checking all equipment prior to the event to make sure it is in proper working order. Any equipment that is faulty and requires on-site electrical work will be charged an additional **\$100 fee**. Any Vendor found overloading circuits or causing nuisance tripping of breakers, will also be charged an additional **\$100 fee**.

_____ **Initial Here**

Please complete the following electrical worksheet to determine electrical needs.

Submit worksheet with application.

Do you need electricity in your booth space? YES NO Do you have a specialty plug or hook-up, such as RV hook-up or 220v? YES NO If yes, please list the types of plugs:

ELECTRICAL WORKSHEET

If your equipment does not list amps, follow this equation to find the amps: $Watts \div Volts = Amps$

<u>Item</u>	<u>Amps</u>

Total:

ELECTRICAL FEES (TO BE PAID WITH BOOTH FEE)

1-20 AMPS	\$25	
+ 20 AMPS	\$50	
Specialty Plug	Additional \$25	