

# FIBArk Whitewater Festival 2023

## Merchandise Vendor Application

June 15, 16, 17 & 18

FIBArk Whitewater Festival is a full weekend of music and whitewater events on the Arkansas River in downtown Salida, Colorado. Merchandise vendors will be located on “vendor alley” in Riverside Park. All vendors are required to be open by 4:00 PM on Thursday, June 15th until dark, Friday & Saturday, June 16 & 17, 11:00

AM - dark and Sunday, June 18, 12:00 PM - 3:00 PM. \*Dark, there is no electricity on vendor alley.

All applications will be selected by a committee based off of the vendor’s website and 3 photos including one photo of booth set-up.

### EVENT DETAILS

- Date: June 15, 16, 17 & 18
- Hours: See Above
- Location: Riverside Park, Salida, Colorado

### SERVICES & PRODUCT GUIDELINES

- Exhibitors must be present and open for business during the festival hours, stated above.
- Exhibitors may **only sell products identified in the application and accepted** into the festival.
- Our vendors will be chosen based on how the product fits in with the general theme of the festival and whether or not it competes with a current onsite vendor. We strive for a unique and diverse exhibitor experience for our guests.

### BOOTH SPACE GUIDELINES

- A single booth is 10’x10’ and a double is 10’x20’.
  - **Not all requests for double booth spaces will be granted.** We have limited space and in order for us to accommodate everyone we have to limit the amount of double booth spaces.
- Vendors are to provide their own freestanding display booth, with a minimum of **40lb** weights attached to EACH leg and to the canopy in an approved manner (ex: ratchet straps, high quality rope).
- Concession trailers will be considered as a double booth space.

### INSURANCE REQUIREMENTS

All merchandise vendors must maintain insurance that complies with the following requirements: •

- **Workman’s Compensation Insurance** covering all employees or subcontractors engaged by Applicant in accordance with the minimum statutory requirements of the State of Colorado.
- **Commercial General Liability Insurance** in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate, including the following coverages: contractual liability, personal injury, broad form property damage, independent contractors, and premises operations. Keystone Neighbourhood Company, Vail Summit Resorts, Inc., and any other entity reasonably requested by KNC shall be named as additional insureds on the commercial general liability policy.

- **Automobile Liability** Insurance in the minimum amount of \$500,000/\$1,000,000 bodily injury limits and \$500,000 property damage limits or combined single limits of \$1,000,000.
- Vendor shall supply a certificate of insurance to FIBArk evidencing the above insurance coverage by no later than **June 1, 2023**

**APPLICATION DEADLINES & FEE SCHEDULE**

- **Friday, April 7th** – Applications Due
- **Friday, April 21<sup>th</sup>** – Notification of Acceptance
  - Information Packet Sent Out
- **Friday, May 5<sup>th</sup>** – Payments Due (Booth and Electrical)
  - **Will run payments on the card provided in application**
  - All Paperwork Due – Certificate of Insurance, Environmental Health, CO License
  - No refunds provided after this date

**Business Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**PRODUCTS TO BE SOLD**

Please list all items which you will be selling during the event including a brief description and picture of the display booth. Your space will be assigned on the basis of this list and the picture(s) enclosed. Once you are accepted as an official vendor, you may only display or sell the items you have listed and no additional items will be allowed without the official approval from the KNC event staff. You may add an attachment describing your items if need be.

Item 1: Cost: \_\_\_\_\_ Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Item 2: \_\_\_\_\_ Cost: \_\_\_\_\_ Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Item 3: \_\_\_\_\_ Cost: \_\_\_\_\_  
 Description: \_\_\_\_\_  
 \_\_\_\_\_

Item 4: \_\_\_\_\_ Cost: \_\_\_\_\_  
 Description: \_\_\_\_\_  
 \_\_\_\_\_

**PAYMENT INFORMATION**

The required booth fee and electrical fees will not be charged u

- **There is a \$40 non-refundable application fee.**
- **Merchandise 10 x 10 booth fee is \$475.**

Card Type: VISA Mastercard Discover

Name On Card: \_\_\_\_\_

Card Number: \_\_\_\_\_

CCV: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Expiration: \_\_\_\_\_

**Merchandise Vendor Application**

**ACKNOWLEDGEMENT AND ASSUMPTION OF RISK AND RELEASE:**

**PLEASE READ CAREFULLY AND INITIAL THE FOLLOWING ITEMS**

- **My booth will be open for business during all festival hours**, I may choose to open prior to the festival but not before 8am on any festival day.
- **I will have sufficient weights and tie down straps (40lbs each)** on all four corners of my tent to prevent any danger due to high winds and be sure my tent top is tethered to each leg.

I will clean-up around my booth space before leaving the festival grounds on Sunday, June 19<sup>th</sup>. If I leave garbage, debris, etc. in my space, I understand there will be a **\$250 clean-up fee** to be charged to credit card on file.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ **Be sure you have the**

**following items completed before you submit your application:**

Application Page	<input type="checkbox"/>
Certificate of Insurance	<input type="checkbox"/>
Submission Photos	<input type="checkbox"/>
CO Retail License Copy	<input type="checkbox"/>